



Notice of appointment/change of agent

This form should be used to notify the Roads Authority of the appointment of an agent or the change in or level of authority given to an Agent to act on your behalf.

1 Your Details

Name:

Address:

Postcode:

Daytime phone number:

E-mail

2 Proposed Development

Description
(or RCC ref.):

Address:

Postcode:

3 Your Agent's Details

Name:

Position:

Co. Name:

Address:

Postcode:

Daytime phone number:

E-mail

4 Authority granted to agent

- Authority to apply for road construction consent (Form CC1)
- Authority to give notice of start of work (Form CC4)
- Authority to apply for a reduction in bond (Form CC5)
- Authority to apply for adoption (Form CC6)
- Authority to apply for winter maintenance (Form CC7)
- Authority to apply for connection of street lighting (Form CC8)
- Removal of authority** – the above agent is no longer authorised to act on my behalf.

5 Declaration

The information I have given on this form is correct.

I confirm that, for the development described in Section 2, the above agent is authorised to act fully on behalf of the applicant/Road Construction Consent holder in connection with the matters ticked in Section 4 above including signing the declaration in the named forms.

Signature:

Date:

Position:

This form must be signed by a director of the applicant for/holder of Roads Construction Consent.

Completed forms should be emailed to the appropriate area team:

Banff & Buchan and Buchan - roadsdevelopmentnorth@aberdeenshire.gov.uk

Formartine and Garioch - roadsdevelopmentcentral@aberdeenshire.gov.uk

Kincardine & Mearns and Marr – roadsdevelopmentsouth@aberdeenshire.gov.uk
