

Aberdeenshire Licensing Boards
North Aberdeenshire Divisional Licensing Board
Supplementary Statement of Licensing Policy
Members Clubs
30th November 2007 – 29th November 2010

Members Clubs

Members Clubs are currently authorised to supply alcoholic liquor by a certificate of registration granted by the Sheriff. With some exceptions, members' clubs will be regulated under the Licensing (Scotland) Act 2005. To authorise the sale of alcohol on the premises, a premises licence will be necessary.

Members Clubs are non-profit making with a constitution and limited access to members of the public. Each club, in submitting an application for a premises licence shall also submit a copy of its current constitution.

The Board expects clubs to reflect certain operational requirements in their constitution and may impose conditions on a premises licence to that effect on the following matters –

- That the business and affairs of the club shall be under the management of a committee or governing body who shall be elected for not less than one year by a general body of members
- That the committee or governing body shall hold periodic elections and meetings
- That correct accounts and books shall be kept showing the financial affairs and intrusions of the club
- That no member of the committee or governing body, and no manager or staff employed in the club, shall have any personal interest in the sale of alcoholic liquor in the premises or in the profits arising therefrom
- That there shall be a definable subscription payable in advance by members of the club
- That no persons shall be allowed to become honorary or temporary members of the club or be relieved of the payment of the regular entrance fee or subscription, except those possessing certain qualifications defined in the constitution
- That a maximum of 3 visitors per member shall be permitted in the club premises provided they are signed into the club by that member into a book kept for that purpose by the club

The above list is not exhaustive.

The foregoing conditions will not apply when the Board is satisfied that it is not appropriate to impose such conditions.

Clubs must keep their constitutions updated and, when revised, submit a copy of the revised constitution to the Clerk to the Board.

Clubs must also ensure their constitution, accounts and entry book are available for inspection by the LSO and the Police at all reasonable times.

The Board expects at least two members of staff, or Committee Members or volunteers involved in the management of the Club to obtain a training qualification to the standard required by personal licence holders. Clubs will require to provide evidence of such training when applying for their premises licences.