



Application for Reduction in Bond

This form should be used to apply for a partial release of security in accordance with subparagraph (2)(b) of the Security for Private Road Works (Scotland) Regulations 1985.

1 Consent details

Title of consent:

Consent Number (e.g. S/20/07):

2 Bond provider's details

Name:

Address:

Postcode:

Daytime phone number:

E-mail

3 Declaration

The information I have given on this form is correct.

I confirm that the works outlined in the above construction consent have been constructed to the stage indicated below in accordance with the approved drawings and specification. (Please tick one box)

Stage A – the road being constructed up to binder course and the drainage system and kerb logs within the carriageway are completed, all in accordance with the construction consent.

Stage B – the road being substantially complete – that is full completion of the construction of the road including traffic signs and lighting. (At the Authority's discretion, substantial completion may be agreed if the only elements remaining to be completed are those such as soft landscaping works constrained by annual planting seasons).

Non-statutory EDV Stage – all earthworks including capping layer completed.

Non-statutory SUDS Stage – SUDS completed with full connection to roads drainage.

Road Construction Consent
Form CC5

I request that the works are inspected and, if appropriate, that the Bond be reduced. *

Signature:

Date:

Name

Position:

(If you are an agent applying on behalf of the Construction Consent holder please tick the following box and enter your company's name and email address for correspondence below)

I am authorised to apply on behalf of the applicant.

Company name:

E-mail address:

* - A reduction of 50% of the original bond value may be granted at Stage A while at Stage B the amount retained may be further reduced to no less than 10% of the original bond value. The Authority may vary these percentages to a level where it is satisfied that the remaining security would cover the cost of works required to achieve a full and satisfactory completion however at least 10% of the original bond value must be retained until Stage C - expiry of the maintenance period (or the date of completion of any works necessary to rectify defects occurring during that period, if such completion is later than the expiry of that period) or the addition of the private road concerned to the local roads authority's list of public roads, whichever is the earlier. Where appropriate, the reduction in bond at the non-statutory stages shall be based on a percentage of the proportion of the bond associated with that element of the works.

This form must be signed by a director of the company holding the Construction Consent or by their authorised agent.

Completed forms should be emailed to the appropriate area team with the required documents:

Banff & Buchan and Buchan - roadsdevelopmentnorth@aberdeenshire.gov.uk

Formartine and Garioch - roadsdevelopmentcentral@aberdeenshire.gov.uk

Kincardine & Mearns and Marr - roadsdevelopmentsouth@aberdeenshire.gov.uk
