

**SCRUTINY AND AUDIT COMMITTEE – 16 MAY 2013  
ANNUAL REPORT**

**1 Recommendations**

**1.1 It is recommended that the Committee:**

- (a) formally consider the proposed content for the second annual report of the Committee's work (to follow); and**
- (b) agree that authority be delegated to the Chair and Vice-Chair to finalise the report on behalf of the Committee, for submission to Council in June 2013.**

**2 Background / Discussion**

- 2.1 At Council on 30 June 2011, the Scrutiny and Audit investigation report No. 19, "Evaluation of the Effectiveness of the Scrutiny and Audit Committee" was considered. Amongst its recommendations, approved by Council, was one suggesting that an annual report be prepared, to inform members of the work of the Committee. The first report was submitted in March 2012. This, the second one, has been prepared jointly by the Chair and Vice-Chair with officer input, and covers the period since the election in May, 2012 to the end of April 2013.
- 2.2 The Head of Finance and the Monitoring Officer within Corporate Services have been consulted on this report and have no adverse comments to make.

**3 Equalities, Staffing and Financial Implications**

- 3.1 An equalities impact assessment is not required because this report records the work of the Committee from May 2012 to April 2013, which does not impact on any of the protected groups. Any further actions or recommendations which might impact on these groups in service delivery terms will be considered by officers and reported to the appropriate Policy Committee.
- 3.2 This report has no adverse staffing or financial implications. It supports the Council's policy to have a visible and effective scrutiny and audit function and will help make the Committee's work more sustainable.

**Christine Gore**  
**Director of Corporate Services**

Report collated by: - Jan McRobbie, Support Officer (Scrutiny and Audit)  
SAC/A  
29 April 2013