

HEALTH AND SAFETY AT WORK ETC ACT 1974

Application for a review of Safety Certificate for a Football Ground

When completed, this form should be sent to:

environmental@aberdeenshire.gov.uk

cc – catherine.busson@aberdeenshire.gov.uk

Please complete the attached form and provide PDF files of the documents below and send to the email addresses above. Your application will not be accepted unless the documents are received.

Documentation

1. Scale Plan of the Football Ground
2. Health and safety Policy Statement
3. General Risk Assessment
4. Spectator Safety Policy
5. Match day Contingency Plans
6. Ground Maintenance Records (electrical certificates, gas certificate, barrier testing etc)
7. Stewarding Plan
8. First Aid Plan

THIS SECTION SHOULD BE COMPLETED IN ALL CASES

I hereby apply for the review of the Safety Certificate in respect of the football ground described below:-

.....

The Safety Certificate is to be issued to:-

.....

I make the application *(on behalf of) (as)

.....

Of

Date

Address

.....

.....

.....

*Delete as appropriate

+If applying on behalf of a sports club, company or some other person, insert status (e.g. secretary)

Signed

Tel. No.

1. (a) Name and address of sports ground

.....

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(b) Name of the occupier

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Name and address of the owner
(if different from occupier)

.....

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(c) Names and address of any person other than the proposed holder of the certificate who to his knowledge will or may be concerned in ensuring compliance with the terms and conditions of the safety certificate for which this application is being made.

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PART 1: GENERAL SAFETY CERTIFICATE

2. List activities for which the ground provides viewing accommodation and which are to be covered by the general safety certificate (i.e. football).
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3. Give the approximate date of the construction of the football ground, and details of any subsequent extension or major alteration or re-construction of it, together with relevant dates.
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4. Please indicate if the football club has the following policies and documented records in place:-

- | | | |
|--|------------------------------|-----------------------------|
| (a) Health and Safety Policy Statement | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| (b) General Risk Assessment | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| (c) Fire Risk Assessment | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| (d) Spectator Safety Policy | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| (e) Match day Contingency Plans | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| (f) Ground Maintenance Records | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

5. Give particulars of any current statutory licenses granted in respect of the sports ground or parts of it:

- (a) Name of licensing authority
- (b) Name of licensee
- (c) Type of licence (liquour, gaming, etc)
- (d) Date of expiry
- (e) Description of the part or parts of the sports ground covered by the licence
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6. (a) State current maximum capacity of the accommodation in the ground for spectators to view activities at the sports ground:

(i) maximum no. of seated spectators

(ii) maximum no. of standing spectators

(b) State any restrictions on that capacity:

(i) seated spectators

(ii) standing spectators

7. Is the number of spectators admitted to each part of the ground controlled on entry?

☐ Yes

☐ No

If the answer is yes, please provide details of what arrangements are in place:

8. Please provide confirmation of the number of toilets available to spectators within the football ground:-

	W.C. Units	Urinals	WHB
Male			
Female			
Disabled			

9. Do you have separate designated first-aid facilities for spectators?

☐ Yes

☐ No

If the answer is "No", please provide details of what arrangements are in place:-

10. Please provide details of your stewarding arrangements for match days, including the name of any company employed for this purpose:

Average Crowd Attendance

Please provide the following information for each of the last three seasons:–

- (a) the highest number of spectators admitted to the ground during each of the last three years, showing separately the number of seated and standing spectators if these figures are known; and
- (b) the total number of spectators admitted during each of the last three years and the number of occasions they were admitted.

It is accepted that spectators may be lower as a result of the pandemic

Season	Activity	Total Attendance	Number of Occasions	Highest Attendance	
				(A) Seated	(B) Standing
2020/2021	Football				
2021/2022	Football				
2022/2023	Football				