Mcdonald Public Park Endowment

Trustees’ Unaudited Annual Report

For The Year Ended:

31 March 2016

Charity no: SC019093
Mcdonald Public Park Endowment

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Mcdonald Public Park Endowment
Trustees’ Unaudited Annual Report for the Year Ended 31 March 2016

The Trustee representatives present their annual report and financial statements of the Mcdonald Public Park Endowment for the year ended 31 March 2016. The financial statements have been prepared in accordance with the accounting policies set out in note 1 of the financial statements and comply with the Charities Accounts (Scotland) Regulations 2006 as amended by The Charities Accounts (Scotland) Amendment (No. 2) Regulations 2014 and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) published on 16 July 2014.

Going Concern

After making enquiries, the Trustee representatives have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Accordingly they continue to adopt the going concern basis in preparing the annual report and financial statements. Further details regarding the adoption of the going concern basis are included in note 1 of the financial statements.

Reference and administrative information

Aberdeenshire Council acts as sole Trustee for the Mcdonald Public Park Endowment and local Councillors, as detailed below act on behalf of the Council as Trustee representatives. The charity listed below has charitable status and is registered with the Office of the Scottish Charity Regulator (OSCR):

Charity Name: Mcdonald Public Park Endowment
Charity No: SC019093

Principal Office: Aberdeenshire Council
Town House
34 Low Street
Banff
AB45 1AY

Trustee Representatives:
Isobel Davidson (Councillor)
Gillian Owen (Councillor)
Rob Merson (Councillor)
Richard Thomson (Councillor)

Bankers: Clydesdale Bank
Principal Branch
1 Queens Cross
Aberdeen
AB15 4XU
Structure, Governance and Management

The charity has been set up as a charitable Trust.

No Trust deed is available for this Trust, however terms of the will and minutes from previous County Council and District meetings are held.

The local Councillors for the Ellon & District ward in which the charity was set up to benefit are responsible for making decisions on the application of funds. If there is a disagreement then a report will go before the relevant Area Committee of Aberdeenshire Council and the chairperson will have the casting vote.

Councillors are elected to office every 4 years. Extensive training is given to new elected members following appointment which enables them to carry out their duties as Trustee representatives.

The Head of Finance of the Council manages the affairs of the charity to secure the economic, efficient and effective use of resources and safeguard its assets and those of any charitable Trust it controls. Given that Mcdonald Public Park Endowment is controlled by elected members of Aberdeenshire Council, these specific provisions are supplemented by general provisions relating to the administration of local authority monies e.g. the duty to obtain best value.

The Head of Finance of the Council has responsibility for ensuring an effective system of internal financial control is maintained and operated. This system of internal financial control can only provide reasonable and not absolute assurance that assets are safeguarded, transactions are recorded and properly authorised, and that material errors or irregularities are either prevented or would be detected within a timely period. The system of internal financial control is based on a framework of regular management information, financial regulations, administrative procedures and a system of delegation and accountability. The Head of Finance of the Council is responsible for keeping proper accounting records which are up to date and which ensure that the financial statements comply with the Charities and
Structure, Governance and Management (continued)

Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 as amended by the Charities Accounts (Scotland) Amendment (No.2) Regulations 2014.

Decisions regarding the operation, assets, processes or policies of the Mcdonald Public Park Endowment are delegated by the Trustee representatives to the Head of Finance of the Council.

Risk

The Trustee representatives have considered the major risks to which the charity is exposed and have reviewed those risks and established systems to manage those risks.

The Trustee representatives consider market risk, the possibility that financial loss might arise for the charity as a result of changes in such measures as interest rates and stock market movements, to be the main risk facing the Mcdonald Public Park Endowment.

The charity funds are invested partly in Aberdeenshire Council’s Loans Fund and partly in external stocks and shares. Both types of investment are governed by Aberdeenshire Council’s Treasury Management Strategy which was approved by Aberdeenshire Council’s Policy and Resources Committee on 5th March 2015. A copy of the report can be found on the Council’s website:


Aberdeenshire Council provides written principles for overall risk management, as well as written policies covering specific areas, such as interest rate risk, credit risk and the investment of surplus cash.

Objectives and Activities

The Mcdonald Public Park Endowment was established for the upkeep of Mcdonald Public Park, Ellon and the provision of recreational facilities or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.

Achievements and Performance

There is little activity in these funds by way of income and reserves. Income received is either voluntary income for donated services or investment income.

For a number of years, no funds have been required for upkeep of the park.

Reserves

The charity has minimal reserves, therefore minimal investment income is generated annually. The Trustee representatives aim to maintain a consistent level of reserves.
Public Benefit

The Mcdonald Public Park Endowment benefits the users of the Mcdonald Public Park in Ellon, Aberdeenshire.

Due regard has been paid to the public benefit guidance published by the Charity Commission.

Financial Review

Mcdonald Public Park Endowment funds are split between funds invested in Aberdeenshire Council’s Loans Fund and external stocks and shares. The external stocks and shares were redeemed during the financial year and the funds invested in Aberdeenshire Council's Loans Fund.

The funds are available to be spent on the upkeep of Mcdonald Public Park. No funds were required during the financial year.

Plans for Future Years

The Trustees are holding annual meetings to review the action plan and to explore the opportunities for future work to be done to the park.

Statement of Responsibilities of the Trustees

The Trustee representatives are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law, regulations and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 “The Financial Reporting Standard applicable in the UK and Republic of Ireland”.

The law applicable to charities in Scotland requires the Trustee representatives to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustee representatives are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
Mcdonald Public Park Endowment
Trustees’ Unaudited Annual Report for the Year Ended 31 March 2016
(continued)

Statement of Responsibilities of the Trustees (continued)

The Trustee representatives are responsible for keeping proper accounting records that are sufficient to show and explain the charity’s transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Accounts (Scotland) Regulations 2006 as amended by the Charities Accounts (Scotland) Amendment (No.2) Regulations 2014 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustee representatives on 20 June 2016 and signed on their behalf by:

Isobel Davidson
Councillor
Mcdonald Public Park Endowment
James Boyle, CA (Senior Statutory Auditor) for and on behalf of Deloitte LLP  
Saltire Court  
20 Castle Terrace  
Edinburgh  
EM1 2DB  
United Kingdom  

23 September 2016  

Deloitte LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.
Mcdonald Public Park Endowment
Unaudited Statement of Financial Activities
for the year ended 31st March 2016

<table>
<thead>
<tr>
<th>Note</th>
<th>2015/16</th>
<th>2014/15</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£</td>
<td>£</td>
</tr>
<tr>
<td>Income From:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Donations and legacies</td>
<td>5</td>
<td>2,120</td>
</tr>
<tr>
<td>Investments</td>
<td>6</td>
<td>123</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td></td>
<td><strong>2,243</strong></td>
</tr>
<tr>
<td>Expenditure On:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Charitable activities</td>
<td>7</td>
<td>(2,120)</td>
</tr>
<tr>
<td><strong>Total Expenditure</strong></td>
<td></td>
<td><strong>(2,120)</strong></td>
</tr>
<tr>
<td>Net income before investment gains/(losses)</td>
<td></td>
<td>123</td>
</tr>
<tr>
<td>Net gains/(losses) on investments</td>
<td>8</td>
<td>(2)</td>
</tr>
<tr>
<td><strong>Net movement in funds</strong></td>
<td></td>
<td><strong>121</strong></td>
</tr>
</tbody>
</table>

Reconciliation of Funds
Total funds brought forward |  9 | 11,901 | 8,307 |
Net movement in funds for the year | | 121 | 3,594 |
**Total funds carried forward** | | **12,022** | **11,901** |

There were no other recognised gains or losses other than those listed above and the net income for the year. All income and expenditure derives from continuing activities.

All funds are unrestricted.
Mcdonald Public Park Endowment  
Unaudited Balance Sheet as at 31st March 2016

<table>
<thead>
<tr>
<th>Note</th>
<th>2015/16</th>
<th>2014/15</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£</td>
<td>£</td>
</tr>
<tr>
<td>Fixed Assets:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investments</td>
<td>8</td>
<td>12,022</td>
</tr>
<tr>
<td>Net Assets</td>
<td></td>
<td>12,022</td>
</tr>
<tr>
<td>Funds:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unrestricted income funds</td>
<td>9</td>
<td>12,022</td>
</tr>
<tr>
<td>Total funds</td>
<td></td>
<td>12,022</td>
</tr>
</tbody>
</table>

These financial statements of Mcdonald Public Park Endowment (Registered charity no: SC019093) were approved by the Trustee representatives and authorised for issue on 20 June 2016 and signed on their behalf by:

Isobel Davidson  
Councillor
## Mcdonald Public Park Endowment
### Unaudited Cashflow Statement as at 31st March 2016

<table>
<thead>
<tr>
<th>Note</th>
<th>2015/16</th>
<th>2014/15</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£</td>
<td>£</td>
</tr>
<tr>
<td><strong>Net cash flows from operating activities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Cash flows from investing Activities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest from investments</td>
<td>123</td>
<td>224</td>
</tr>
<tr>
<td>Purchase of investments</td>
<td>(123)</td>
<td>(224)</td>
</tr>
<tr>
<td><strong>Net increase/(decrease) in cash and cash equivalents</strong></td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Cash and cash equivalents at beginning of year</strong></td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Cash and cash equivalents at end of year</strong></td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
Mcdonald Public Park Endowment
Notes to the Unaudited Financial Statements for the year ended 31st March 2016

1. Accounting Policies

1.1 Basis of Accounting
The financial statements have been prepared under the historical cost convention, with the exception that equity investments are included at market value. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2015) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective 1 January 2015.

This is the first set of financial statements that have been prepared under FRS102. The transition date was 1 April 2015. Please refer to note 12 for disclosure requirements.

The principal accounting policies, which have been applied consistently in both the current and prior year, are set out below.

1.2. Going Concern
The Trustee representatives have assessed the balance sheet and likely future cash flows of the fund at the date of approving the financial statements. The Trustee representatives believe that the fund is well placed to manage its business risks successfully despite the current uncertain economic outlook. The Trustee representatives have a reasonable expectation that the fund has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis in preparing the financial statements.

1.3 Income
Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income received from investments are classified as unrestricted reserves in accordance with the donors' wishes.

Donated professional services are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. They are stated at estimated market value. Audit fees are an estimated allocation of the aggregate Council fee and the administration charge is based on 1% of fund balance as at 31st March.
1. Accounting Policies (continued)

1.3 Income (continued)

On receipt, donated professional services are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on charitable activities includes the costs incurred in undertaking activities that further the charitable aims for benefit of beneficiaries, grants paid to third parties to undertake work contributing to the charity’s aims, support costs and governance costs.
- Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include governance costs which support the charity’s activities. The basis on which support costs have been allocated are set out in note 7.

1.5 Fund Accounting

The charity holds unrestricted funds which the charity Trustee representatives are able to use for any of the charity’s purposes.

There are no restricted or endowment funds for the charity.

1.6 Tangible Fixed Assets

McDonald Park was gifted to the Council in 1928 to hold in trust as a pleasure park. The park is a community asset and is valued at historic cost which is nil.

1.7 Investments

Investments held are measured at fair value as at the Balance Sheet date. Both realised and unrealised gains and losses are recognised in the Statement of Financial Activities. Cash held within the investment portfolio is stated at its cash value.

2. Critical Accounting Judgements and Key Sources of Estimation Uncertainty

In the application of the charity’s accounting policies, described in note 1, the Trustee representatives are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources.
2. Critical Accounting Judgements and Key Sources of Estimation Uncertainty (continued)
The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of revision and future periods if the revision affects both current and future periods.

The Trustee representatives do not consider there are any critical judgements or sources of estimation uncertainty requiring disclosure.

3. Trustee & Employee Remuneration and Expenses
Neither the Trustee representatives nor any associated person connected with them have received any remuneration for their services.

There are no direct employees of the charity as all administration is carried out by officers of Aberdeenshire Council, therefore there are no remuneration costs incurred.

4. Investment Management Costs
There are no direct investment management costs as Aberdeenshire Council deal with all investments on behalf of the Trustee representatives.

5. Income from donations and legacies
This income relates to donated services from Aberdeenshire Council as detailed in note 7 Analysis of expenditure on charitable activities.

6. Analysis of income from investments

<table>
<thead>
<tr>
<th></th>
<th>2015/16</th>
<th>2014/15</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dividends - equities</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td>Interest on cash deposits</td>
<td>23</td>
<td>24</td>
</tr>
<tr>
<td>Total</td>
<td>123</td>
<td>224</td>
</tr>
</tbody>
</table>

7. Analysis of expenditure on charitable activities

<table>
<thead>
<tr>
<th></th>
<th>2015/16</th>
<th>2014/15</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration charge</td>
<td>120</td>
<td>83</td>
</tr>
<tr>
<td>Audit fee</td>
<td>2,000</td>
<td>2,000</td>
</tr>
<tr>
<td>Total</td>
<td>2,120</td>
<td>2,083</td>
</tr>
</tbody>
</table>

All charitable activities costs related to support costs.
7. Analysis of expenditure on charitable activities (continued)
In 2014/15 and 2015/16 the administration charge was a donated service from Aberdeenshire Council.

Due to the interaction of section 106 of the Local Government (Scotland) Act 1973 with the Charities Regulations a full audit is required of all registered charities where the local authority is the sole Trustee.

The audit fee has been allocated based on individual financial statements, then allocated to the charities within those financial statements where appropriate. Some charities have received a higher audit fee compared to others due to the higher number of transactions and therefore more audit input required.

8. Fixed asset investments

<table>
<thead>
<tr>
<th></th>
<th>2015/16</th>
<th>2014/15</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investments listed or traded on a recognised stock exchange</td>
<td>0</td>
<td>8,002</td>
</tr>
<tr>
<td>Other investments</td>
<td>12,022</td>
<td>3,899</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>12,022</td>
<td>11,901</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>2015/16</th>
<th>2014/15</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investments listed or traded on a recognised stock exchange</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Market value at 1 April</td>
<td>8,002</td>
<td>4,632</td>
</tr>
<tr>
<td>Disposal Proceeds</td>
<td>(8,000)</td>
<td>0</td>
</tr>
<tr>
<td>Net unrealised investment losses</td>
<td>(2)</td>
<td>3,370</td>
</tr>
<tr>
<td>Market value at 31 March</td>
<td>0</td>
<td>8,002</td>
</tr>
</tbody>
</table>

9. Movements on funds

<table>
<thead>
<tr>
<th>Analysis of Fund movements</th>
<th>Balance b/fwd</th>
<th>Incoming Resources</th>
<th>Resources expended</th>
<th>Losses</th>
<th>Funds c/fwd</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted Funds</td>
<td>11,901</td>
<td>123</td>
<td>0</td>
<td>2</td>
<td>12,022</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>11,901</td>
<td>123</td>
<td>0</td>
<td>2</td>
<td>12,022</td>
</tr>
</tbody>
</table>
10. Related Party Transactions
The charity is required to disclose material transactions with related parties – bodies or individuals that have the potential to control or influence the charity or to be controlled or influenced by the charity. Disclosure of these transactions allows readers to assess the extent to which the charity might have been constrained in its ability to operate independently or might have secured the ability to limit another party’s ability to bargain freely with the charity.

Aberdeen Council
Aberdeen Council has effective control over the general operations of the charity. All of the Trustee representatives are Aberdeen Council Councillors. As at 31 March 2016, balances totalling £12,022 (2014/15: £3,899) were invested in the Council’s Loans Fund.

The related party transactions during the year were £2,143 income (2014/15: £2,107), which was loans fund interest and voluntary income for donated services. Expenditure transactions were £2,120 (2014/15: £2,083) which was donated services of an administration charge and audit fee.

11. Cashflow Statement
Reconciliation of net income/ (expenditure) to cash generated by operating activities:

<table>
<thead>
<tr>
<th></th>
<th>2015/16</th>
<th>2014/15</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net income for the year</td>
<td>123</td>
<td>224</td>
</tr>
<tr>
<td>Adjustments for:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest receivable</td>
<td>(123)</td>
<td>(224)</td>
</tr>
<tr>
<td>Net Cash flow from operating activities</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

12. Explanation of the transition to FRS 102
This is the first year the Charity has presented its financial statements under Financial Reporting Standard 102 (FRS 102) issued by the Financial Reporting Council. The following disclosures are required in the year of transition. The last financial statements under previous UK GAAP were for the year ended 31 March 2015 and the date of transition to FRS 102 was therefore 1 April 2015. No adjustments were required therefore the transition to FRS102 has had no impact on the reported financial position, financial performance and cash flows other than the presentation of certain primary statements and reclassification of items therein.

Governance costs – these have been reclassified within support costs (see note 7). This change was presentational and had no financial impact on the statements.
13. Parent Entity
Aberdeenshire Council is the parent entity of the charity as it acts as the sole Trustee for the charity via local Councillors who act on behalf of the Council as Trustee representatives. Control can be exercised by the Council by making decisions on how funds can be spent. Aberdeenshire Council’s principal purpose is that it is a Local Authority. The principal office address is listed on page 1.