

SUMMARY OF TABLE OF CHARGES as of 1 April 2021

	Net	VAT	Total Charge
Letter of Comfort (Building Standards) in relation to Unauthorised Building works. Only issued at the Council's discretion.		NO VAT	£200.00 up to 2 visits (with previous Building Warrant approval) £350.00 up to 2 visits (no previous Building Warrant approval) £100.00 additional visits
Paper Copies of any documents relating to a Planning Application or Building Warrant including plans	£15.00 £10.00 £8.33	£3.00 £2.00 £1.67 NO VAT NO VAT	£18.00 for A0; £12.00 for A1; £10.00 for A2; £0.50 for A3; and £0.25 for A4
Property Enquiry Certificates	61.67 70.00	12.33 14.00	£74 Basic Search. £84 Enhanced – current & historic planning application info for 5 years immediately prior to date of request.
Research and Information	£60.00	NO VAT	First 15 minutes free, thereafter £60.00 per hour plus any charges relating to items above. No additional Charge for retrieval of files off site.
Retrieval of Files from Off-Site Storage	£19.00	NO VAT	£19.00 for retrieval and return of files for enquiries.