



**Application Form  
New and Improved Property Relief  
(Growth Accelerator)**

Name	<input type="text"/>	Reference Number	<input type="text"/>
Address	<input type="text"/>	Property Number	<input type="text"/>
		Issue Date	<input type="text"/>
Postcode	<input type="text"/>	Return By Date	<input type="text"/>

**INFORMATION**

The Non Domestic Rates (New and Improved Properties) (Scotland) Regulations 2018 were enacted and are effective from 1 April 2018. It provides relief to certain types of new properties and to those which have been improved.

**Qualifying criteria**

**New Properties:**

- The property must be entered on the Valuation Roll, for the first time, on or after 1 April 2018.
- The new entry is not the result of the combination or division of an existing Valuation Roll entry.

**Improved Properties:**

- Any existing property which is improved or expanded, on or after 1 April 2018 and which results in an increase in the Rateable Value.
- The amended entry cannot be the result of the combination or division of an existing Valuation Roll entry.

Note: An award of this relief will result in the rates payable being calculated using the rateable value applicable immediately prior to the increase.

**SECTION 1: The property in respect of which you are applying for relief**

Ratepayers Name

Correspondence Address

  
Postcode

Business Rates Reference Number  
(this can be found on your rates bill)

Address of  
Property

  
Postcode

## SECTION 2: Relief Type

Please indicate by ticking the appropriate box, which relief you want to apply for:

New Property  if you have ticked this box please go to section 3a

Improved Property  if you have ticked this box please go to section 3b

## SECTION 3a: New Property Relief

This part of the form should only be completed if you are applying for relief for a **New Property** which has been entered into the Valuation Roll for the first time on, or after 1 April 2018.

Is the property detailed in Section 1 occupied? Yes  No

If Yes, on what date did occupation take place? \_\_\_\_\_

## SECTION 3b: Improved Property Relief

This part of the form should only be completed if you are applying for relief for an **Improved Property** which has had its Rateable Value increased on, or after 1 April 2018.

Has the rateable value of the property detailed in Section 1 increased? Yes  No

If so, on what date did the rateable value increase? \_\_\_\_\_

Please provide a description of the alterations and/or improvements that were undertaken \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## SECTION 4: Declaration by Applicant

I confirm that the information provided by me on this form is both accurate and complete and I undertake to notify the Council immediately of any change in my circumstances which may affect my liability for Business Rates. I understand the Council may make whatever enquiries it considers necessary to verify the information provided by me on this form.

Signature  Date

Print Name  Telephone No.

Email  Mobile No

Information provided by you will be used and stored by Aberdeenshire Council in accordance with the Data Protection Act 1998 and will use this information to administer and enforce the Business Rates. The Council has duty to protect the public funds it administers and may share the information you provide for the purpose of detecting or preventing fraud.

**Please return this form to:** Aberdeenshire Council, PO Box 18533, Inverurie, AB51 5WX or by emailing it to [business.rates@aberdeenshire.gov.uk](mailto:business.rates@aberdeenshire.gov.uk)

If you have any enquiries about this form or wish further information, please contact us using the above email address or by telephone on 01346 415824