Assessment for Eligibility for Support with Transport

Transport will be provided where it is not possible for the person to use public transport or travel by other independent means, this also includes instances where it would not be appropriate for an unpaid carer to provide support with transport in line with the Carers (Scotland) Act 2016. Practitioners will use their professional knowledge and case experience in determining an individual’s eligibility for support with transport.

This guidance has been developed to support practitioners in deciding whether a service user is eligible for transport to attend services or supports which meet their eligible needs and outcomes.

**Q1 Service location**
Is there a closer facility/more accessible service that the service user could attend?

<table>
<thead>
<tr>
<th>Yes ☐</th>
<th>No ☐</th>
</tr>
</thead>
<tbody>
<tr>
<td>If yes, consider if another service is more suitable then go through this process</td>
<td>If no, move to Q2</td>
</tr>
</tbody>
</table>

**Q2 Mobility**
Does the service user live close enough that they are able to walk/cycle (if able) to the service?

<table>
<thead>
<tr>
<th>Yes ☐</th>
<th>No ☐</th>
</tr>
</thead>
<tbody>
<tr>
<td>If yes consider if it is safe and appropriate to ask the service user to do this. If yes then they should use this means to access the service</td>
<td>If no move to Q3</td>
</tr>
</tbody>
</table>

**Q3 Public Transport**
Is public transport available to take the service user to the service

<table>
<thead>
<tr>
<th>Yes ☐</th>
<th>No ☐</th>
</tr>
</thead>
<tbody>
<tr>
<td>If public transport is available you must consider the below:</td>
<td>If no, go to Q4</td>
</tr>
</tbody>
</table>

| Can the service user safely manage the distance from their home to the bus stop? | Yes ☐ | No ☐ |
| Can the service user safely manage the distance from the bus stop to the service? | Yes ☐ | No ☐ |
| Does the service user have to change bus, if yes are they able to do this and is the journey time reasonable? | Yes ☐ | No ☐ |
| Is the service user safe to use public transport? | Yes ☐ | No ☐ |
| If the service user is not able to use public transport but has the capacity to do so would travel training be appropriate? | Yes ☐ | No ☐ |

If the above conditions can be met then the service user should use public transport to access the service, if not then move to Q4

**Q4 Mobility Allowance**
Does the service user have a mobility vehicle at home

| Yes ☐ | No ☐ |
If yes then this vehicle should be made available in accordance with the considerations below;

When deciding if a mobility vehicle can be used you should consider:

If the service user is the driver, is the distance too far for them to drive independently? Yes ☐ No ☐

If a family member is driving is the journey such that asking them to transport would substantially impinge on their time for respite? Yes ☐ No ☐

If the family member is driving does the journey restrict them from being able to get to their work? Yes ☐ No ☐

If the family member is driving does the journey restrict them from being able to transport other family members to school/work? Yes ☐ No ☐

Is there health reasons for which the family member would not be able to support with transport? Yes ☐ No ☐

If No to all of the the above then the mobility vehicle should be used to provide transport. If yes to any of the above, go to Q6

Q5 Is the Service User in receipt of a Mobility Benefit?

If yes then consider below; If no got to Q6

Is the benefit they receive sufficient to meet the cost of the transport they require? Yes ☐ No ☐

Is the Service User (or their representative) able, based on the assessment of their needs, to make their own transport arrangements? Yes ☐ No ☐

If yes to both the mobility benefit should be used to arrange transport independently.
If no to either then go to Q6

Q6 Support from Family/Carer

Is there someone at home who could provide support with transport? Yes ☐ No ☐

If yes you must consider:

Is the journey such that asking them to transport would substantially impinge on their time for respite? Yes ☐ No ☐

Would the journey restrict them from being able to get to work? Yes ☐ No ☐

Does the journey restrict them from being able to transport other family members to school/work? Yes ☐ No ☐

Is there health reasons for which the family member would not be able to support with transport? Yes ☐ No ☐

If yes to any of the above transport should be provided.
Q6 Please specify the outcome of the assessment

Walk/Cycle ☐ Public Transport ☐ Mobility Vehicle ☐ Family/Carer ☐
Council Transport ☐ Other (please specify) __________________________________________

If no alternative method of transport has been identified then the Health and Social Care Partnership should provide support with transport through the PTU.

Important

The PTU must be notified of any changes made to transport arrangements, this must be actioned on a PTU601 (amendment to Transport) or PTU605 (Cancellation of Transport) form. New transport arrangements should be requested on a PTU 600 (Application for Transport). You should ensure you choose the option on the appropriate form to identify the changes were made as a result of the policy. This is to enable monitoring of the policy in order to report to the Integration Joint Board.