Application Form
New and Improved Property Relief
(Growth Accelerator)

Name
Reference Number
Address
Property Number
Issue Date
Return By Date
Postcode

INFORMATION

The Non Domestic Rates (New and Improved Properties) (Scotland) Regulations 2018 were enacted and are effective from 1 April 2018. It provides relief to certain types of new properties and to those which have been improved.

Qualifying criteria

New Properties:

- The property must be entered on the Valuation Roll, for the first time, on or after 1 April 2018.
- The new entry is not the result of the combination or division of an existing Valuation Roll entry.

Improved Properties:

- Any existing property which is improved or expanded, on or after 1 April 2018 and which results in an increase in the Rateable Value.
- The amended entry cannot be the result of the combination or division of an existing Valuation Roll entry.

Note: An award of this relief will result in the rates payable being calculated using the rateable value applicable immediately prior to the increase.

SECTION 1: The property in respect of which you are applying for relief

Ratepayers Name

Correspondence Address

Business Rates Reference Number
(this can be found on your rates bill)

Address of Property

Postcode

Postcode
SECTION 2: Relief Type
Please indicate by ticking the appropriate box, which relief you want to apply for:

New Property ☐ if you have ticked this box please go to section 3a

Improved Property ☐ if you have ticked this box please go to section 3b

SECTION 3a: New Property Relief

This part of the form should only be completed if you are applying for relief for a New Property which has been entered into the Valuation Roll for the first time on, or after 1 April 2018.

Is the property detailed in Section 1 occupied? Yes ☐ No ☐

If Yes, on what date did occupation take place? __________________________

SECTION 3b: Improved Property Relief

This part of the form should only be completed if you are applying for relief for an Improved Property which has had its Rateable Value increased on, or after 1 April 2018.

Has the rateable value of the property detailed in Section 1 increased? Yes ☐ No ☐

If so, on what date did the rateable value increase? __________________________

Please provide a description of the alterations and/or improvements that were undertaken_______________________________________________________________

_______________________________________________________________

SECTION 4: Declaration by Applicant

I confirm that the information provided by me on this form is both accurate and complete and I undertake to notify the Council immediately of any change in my circumstances which may affect my liability for Business Rates. I understand the Council may make whatever enquiries it considers necessary to verify the information provided by me on this form.

Signature __________________________ Date __________________________

Print Name __________________________ Telephone No. __________________________

Email __________________________ Mobile No. __________________________

Information provided by you for the purpose of determining Business Rates liability, will be used and stored by Aberdeenshire Council in accordance with the General Data Protection Regulation (GDPR) and the Data Protection Act (DPA) 2018. Please refer to our Business Rates Privacy Notice for more information, which can be found at www.aberdeenshire.gov.uk/online/legal-notices/data-protection/service-specific-privacy-notices/

Please return this form to: Aberdeenshire Council, PO Box 18533, Inverurie, AB51 5WX or by emailing it to business.rates@aberdeenshire.gov.uk

If you have any enquiries about this form or wish further information, please contact us using the above email address or by telephone on 01346 415824