



STANDING ORDER PAYMENT FOR COUNCIL HOUSING/LOCKUP RENT

Please deduct from my account on _____ the sum of £ _____

Amount in Words _____

and every **FOUR WEEKS** thereafter and make payment to the Clydesdale Bank plc, 1 Queens Cross, Aberdeen - Sorting Code 82-60-11 for the account of Aberdeenshire Council Rent Account Number 40002011. THIS MANDATE TO CONTINUE IN OPERATION UNTIL ADVISED IN WRITING.

Your Name and Contact Address

For Property

RENT REFERENCE NUMBER

Name and address of your Bank /
Building Society

Your Bank / Building Society Account Number

Your Bank / Building Society Sort Code

**PLEASE CANCEL ANY EXISTING STANDING ORDER FOR THE RENT FOR THE ABOVE
PROPERTY ADDRESS ONLY FROM _____**

Signature: (1)..... (2)

Date

A Bankers Standing Order, unlike Direct Debit, is an agreement between the Bank and the bank account holder and the Council has no authority to influence the amounts, or the timing, of the payments Therefore it is **your** responsibility to ensure that the bank pays every four weeks thereafter. **You must** also advise them of **any** changes which are required in the future.

Date standing order commences _____ and every **FOUR** weeks thereafter.

PLEASE RETURN THIS FORM TO YOUR OWN BANK FOR PROCESSING