

## Community Council Election Nomination Form

### Candidate's Details

Candidate's surname

Other names in full

Commonly used forenames (if any)

Home address in full

Telephone number

Email address

I, the nominee for election, consent to being nominated as a candidate for

Community Council

I confirm that I am not currently elected to serve on Aberdeenshire Council, Scottish, or UK Parliaments. I am 16 years old or over and...

Please tick if applicable

I am on the Electoral Register and I reside in the area of the Community Council

My electoral number is: \_\_\_\_\_

**or**

I have had my ordinary or principal residence in the area of the Community Council for at least three months prior to nomination

Up to 2 spaces may available for people who fall under the following criteria, but who do not reside in the Community Council area (**Please consult the table on the Council website under Current Elections to see if this applies to your Community Council**). see guidance notes for further details:-

- a) I am permanently employed, or carry out regular self-employed work in the area of the Community Council;
- b) I own a business in the area of the Community Council
- c) I own a second home within the area of the Community Council
- d) I undertake voluntary work in the area

**Personal Statement (no more than 100 words)** : Candidate background information to inform voters if any ballot is required, see guidance note for more details.

### **PRIVACY NOTICE**

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AN.  
Email: [dataprotection@aberdeenshire.gov.uk](mailto:dataprotection@aberdeenshire.gov.uk)

Your information is being collected to use for the following purpose:

The consideration and determination of your nomination to a Community Council under Aberdeenshire Council's Scheme for the Establishment of Community Councils

Your Information is collected by Aberdeenshire Council on behalf of the relevant Community Council under the Council's Scheme for the Establishment of Community Councils

The Legal Basis for collecting the information is Legal Obligation

*If you fail to provide the information required on the attached form, Aberdeenshire Council may not be in a position to accept the form as competent. This means that your nomination form cannot be considered and will be returned to you.*

Where the legal basis for processing is either Performance of a contract or Legal Obligation, please note the following consequences of failure to provide the information:

Your information will be shared with the following recipients or categories of recipient:

*Any person who is entitled to see the nomination papers of a validly-nominated candidate at a public election. E mail addresses and telephone numbers will be redacted before being viewed by any member of the public.*

Your information will not be transferred to or stored in any other country.

The retention period -The nomination papers will be retained for the period that the Community Councillors are in office and a further two years, and will then be destroyed.

No automated decision-making, including profiling, will be undertaken:

Please note that you have the following rights:

- to withdraw consent at any time, where the legal basis specified above is consent;
- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);

- to request access to your personal data;
- to object, where the legal basis specified above is:
  - (i) Performance of a Public Task; or
  - (ii) Legitimate Interests.
- to data portability, where the legal basis specified above is:
  - (i) Consent; or
  - (ii) Performance of a contract;
- to request rectification or erasure of your personal data, as so far as the legislation permits.

Please email or post your nomination form to your Area Office by the closing date. Details can be found on the Council's website Election page for each Area or use the following link <https://www.aberdeenshire.gov.uk/contact-us/area-offices>

**IF YOU HAVE ANY QUERIES REGARDING COMPLETION OF THIS FORM, OR REQUIRE FURTHER ASSISTANCE, PLEASE CONTACT YOUR LOCAL AREA OFFICE OR SEE THE GUIDANCE NOTE PROVIDED ON THE WEBSITE.**

<b>CONSENT</b>	<b>Please mark with an X to confirm</b>
I confirm that I have read and understood the Privacy Notice	

Name	
Date	
Signature	