

**5. Skip Permit (Form and Conditions)**

This form should be lodged with Environment & Infrastructure Services not less than 7 days prior to the proposed commencement date for planned works and as soon as possible for emergency/urgent works.



**Environment & Infrastructure Services**

**ROADS (SCOTLAND) ACT 1984**

**APPLICATION FOR PERMISSION TO DEPOSIT BUILDER'S SKIP**

**To the Roads Authority for Aberdeenshire Council**

<b>I/we*</b>	
<b>on behalf of</b>	

apply for permission under Section 85 of the Roads (Scotland) Act 1984, to occupy temporarily for the purpose of depositing a builder's skip in connection with operations for the:

<b>construction/repair/maintenance**</b>	or	<b>demolition of a building**</b>
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On a portion of the road:

<b>Road ***</b>	
<b>Location****</b>	
<b>Include Address Postcode or Grid Ref</b>	

\* Insert here full name(s) and address(es) of applicants

\*\* Delete as appropriate

\*\*\* Insert name of road here and the nearest street address with postcode

\*\*\*\* Indicated by.....symbol on the attached plan(s) marked with the number(s) .... **Please include plan(s)**

<b>Description of Works</b>			
<b>Starting date</b>	<b>Finishing date</b>	<b>No. of Weeks</b>	
<b>Skip Provider</b>			
<b>Address</b>			
<b>Tel During Working Hours</b>			
<b>Tel Outwith Working Hours</b>			
<b>Email Address</b>			
<b>Purchase Order No. (if applicable)</b>			
<b>Signature of Applicant</b>		<b>Date</b>	

**Permit Fee: Builders Skip up to 7 days**

**£36.00**

**An Invoice will be issued for the amount due above**

<b>Invoice Address – if different to applicants address:</b>	
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**Return completed forms to Aberdeenshire Council, Environment & Infrastructure Services at the appropriate Roads Area e-mail address – ref list/map.**

**IF YOU HAVE ANY QUERIES REGARDING COMPLETION OF THIS FORM, OR REQUIRE FURTHER ASSISTANCE, PLEASE CONTACT:**

Banff & Buchan: [banffandbuchan.roads@aberdeenshire.gov.uk](mailto:banffandbuchan.roads@aberdeenshire.gov.uk)

Buchan: [buchan.roads@aberdeenshire.gov.uk](mailto:buchan.roads@aberdeenshire.gov.uk)

Formartine [formartine.roads@aberdeenshire.gov.uk](mailto:formartine.roads@aberdeenshire.gov.uk)

Garioch [garioch.roads@aberdeenshire.gov.uk](mailto:garioch.roads@aberdeenshire.gov.uk)

Kincardine & Mearns [kincardineandmearns.roads@aberdeenshire.gov.uk](mailto:kincardineandmearns.roads@aberdeenshire.gov.uk)

Marr [marr.roads@aberdeenshire.gov.uk](mailto:marr.roads@aberdeenshire.gov.uk)



**Subject to the following conditions:**

- 1 The permission hereby granted shall, unless extended by the Roads Authority, expire at the termination of the above period.
- 2 Arrangements for the deposit, use and removal of the skip shall be in accordance with the requirements of Grampian Police and the Director of Environment & Infrastructure Services.
- 3 This consent may be removed at any time at the request of the Director of Environment & Infrastructure Services or a Constable in uniform.
- 4 The skip shall not exceed 5 metres in length by 2 metres in width.
- 5 The name and telephone number of the owner shall be clearly and permanently marked on the outside of the skip.
- 6 The ends of the skip (that is to say, the sides of the skip facing traffic in both directions when the skip is positioned as mentioned in condition 2 above) shall be painted yellow and there shall be attached vertically along the outside edge of each end so as to be visible to traffic, a strip of material the composition of which complies with the Builders Skips (Markings) Regulations 1984 (SI 1986 No 642 (S.61)) in having broad red fluorescent and yellow reflecting diagonal strips. The painting and the strip of material shall at all times be kept clean.
- 7 The skip shall be placed in the position specified in the permission, with its longer sides parallel to and about 300mm from the kerb and so sited as not to impede the drainage of the road or obstruct access to any manhole or apparatus of the local authority or of any statutory undertaker, with special emphasis on any fire hydrants and marker plates.
- 8 The contents of the skip shall be kept "damped down" to prevent nuisance from dust and any spillage on the road shall be removed immediately.
- 9 The skip shall not be used for the deposit of explosive, dangerous, noxious or offensive matter, or of a matter liable to putrefy.
- 10 The person carrying out the said operations shall be responsible for the removal and proper disposal of all materials placed in the skip whether by such person or any other either with or without authority.
- 11 The Roads Authority shall be indemnified against any liability, loss, claim or proceeding whatsoever arising in respect of the placing or maintenance of a skip on the road or its removal.
- 12 On removal of the skip, the site shall be left in a clean and tidy condition to the satisfaction of the Director of Environment & Infrastructure Services.

## **FAIR PROCESSING NOTICE**

### **WHO MAY PROCESS YOUR PERSONAL DATA?**

The information which you provide on the attached form will be processed by Aberdeenshire Council, which is a Data Controller of this information for the purposes of the Data Protection Act 1998.

### **WHAT PERSONAL DATA WILL BE COLLECTED?**

The information which you provide on the attached form. This includes:

- Personal contact details

### **FOR WHAT PURPOSES WILL YOUR PERSONAL DATA BE USED?**

The information which you provide on the attached form will be used by Aberdeenshire Council for the following purposes:

- Administration and issue of permit
- Maintenance of Scottish Road Works Register

### **WILL ABERDEENSHIRE COUNCIL DISCLOSE YOUR PERSONAL DATA TO ANYONE ELSE?**

Yes. The Council has a statutory duty to place a copy of any permissions granted on the Scottish Road Works Register, which can be accessed by other parties undertaking works on the road.

### **CONSENT**

I confirm that I have read and understood the Fair Processing Notice

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**Name**

**Date**

**Signature**