



PRIORITY DETERMINATION SERVICE – GATE CHECKLIST

The completed checklist is a pre-requisite to commencing the Priority Determination Service. The checklist should be submitted as part of any request for such a service. Refer to the [Council website](#) for more information.

Purpose of the Gate Checklist

The purpose of this Gate Checklist is to identify:

- the key design changes that have been made since pre-application consultation was undertaken; and
- how the advice received during pre-application stage and contained in the pre-application decision report (including any subsequent further correspondence) has been or will be taken forward.

Applicant Details	
Title:	
Forename:	
Surname:	
Company Name:	
Address Line 1:	
Address Line 2:	
Town/City:	
Postcode:	
Telephone:	
Email:	

Agent Details	
Title:	
Forename:	
Surname:	
Company Name:	
Address Line 1:	
Address Line 2:	
Town/City:	
Postcode:	
Telephone:	
Email:	

Description and Address of Proposed Development (including postcode)

Pre-application Reference

Design Evolution

Summarises the iterative layout and design work that has been undertaken since the request for pre-application advice was made.

Design Evolution Summary

List the revisions to the development	Reason for change

Pre-application

Summarise the key considerations and potential concerns that have been raised by the planner and consultees in the pre-application process.

This summary should identify how this advice has or will be taken on board prior to the submission of the application for consent.

Pre-Application Consultation Advice Summary

Name of Consultee or Planner	Response – issues raised	How Response Addressed

Declaration	
Signed:	
Printed Name:	
Date:	

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