



Bridge Street CARs

GRANT APPLICATION FORM

Section 1

Applicant Details

1 Project address

Address
.....Postcode.....

2 Applicant

Name
Address
.....Postcode.....
Telephone
e-mail.....

3 Status

Are you: the owner the tenant
Company/trust/other (please specify)

If you are not the owner please provide the owners details and attach proof such as a signed letter that you have their consent to carry out the proposed works.

4 Professional advisors

Do you have a professional advisor (Architect, Surveyor, Engineer) for the works?

Yes No

Please give their name(s) and contact details

Name
Address
Postcode.....Telephone

Name
Address
Postcode.....Telephone

5 Payment

To whom should any grant cheque be made payable?

6 VAT

Are you VAT registered? Yes No

VAT No

Section 2

Project Details

1 Description of the works

Please describe briefly the works you are seeking grant for

.....
.....
.....
.....

2 Other works

Please list all other works which you propose to do at the same time

.....
.....
.....
.....

Please enclose detailed drawings, specifications and photographs illustrating the works to be undertaken

3 Grant category

Please indicate the category/categories of grant which you are applying for

Repair

Reinstatement

Category (ie A, B, C, D or E)

4 Use of property

State the current use of property and if any change of use is intended

.....

5 Listings

Is the property a listed building

Yes (If so, which category A B C) No

6 Statutory consent

Do you need or have the following consents?

		Date applied for	Date awarded
Planning Permission	<input type="checkbox"/>
Listed Building Consent	<input type="checkbox"/>
Building Warrant	<input type="checkbox"/>

Section 3

Costing and Funding

1 Total project cost

What is the total cost of the project

£.....

Please attach copies of 3 quotes for the works, including professional fees where applicable, obtained on a competitive basis showing detailed cost for each element of the works.

2 Grant applied for

How much grant are you applying for?

£.....

3 Balance of costs

Who will meet the balance of costs?.....

Please indicate whether you have received or are applying for any other grant including lottery aid.

.....
.....

Section 4

Timetable

When do you expect works to begin

When do you expect works to be complete.....

Section 5

Checklist

Please ensure that you have included with your application form:

- A comprehensive description of the works including detailed drawings specifications and photographs.
- Three firm tenders for the works obtained on a competitive basis showing detailed costs for each element.
- Copies of all consents obtained to date.
- Owners consent if applicable.

Section 6

Declaration

All the information given above is to the best of my knowledge truthful and accurate. I understand that to make a materially misleading statement at any time during the application process could render the application invalid and the applicant liable to return any grant already paid.

The applicant/organisation accepts that all grants are discretionary and will be subject to the terms and conditions of a legal agreement.

Signed:

Dated:

Please return completed forms to:

Bridge Street CARs Project Officer
Aberdeenshire Council
Planning & Environment Services
Town House
Low Street
Banff, AB45 1AY

The Bridge Street CARs is administered by Aberdeenshire Council on behalf of Historic Scotland.

