Zoo Licensing Act 1981
The Zoo Licensing Act 1981 Amendment (Scotland) Regulations 2003

Application form for a Zoo Licence
(New Zoos, Existing Zoos subject to a Direction in terms of Section 6(1)(b) of the Act)

1. I/We ………………………………………………………………………………………………………
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………………[insert name and address of intended applicant(s)]

in accordance with and following publication of, the notice of intention on
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hereby apply to the Aberdeenshire Council
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for a licence to operate the zoo referred to in that notice.

2. Any significant changes in the information supplied in paragraph 2 of the notice to
the local authority of intention to apply for a licence for the proposed zoo to be set
out below.
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3. Additional matters – set out below any other matters (if any) which you would like to bring to the attention of the local authority.

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I/We declare that I/We have read the terms of this application form and any related guidance. I/We declare that the particulars given by me/us on this form are correct to the best of my/our knowledge and belief.

Please complete the above Declaration and read the Fair Processing Notice overleaf before dating and signing the application form.
FAIR PROCESSING NOTICE

WHO MAY PROCESS YOUR PERSONAL DATA?
The information which you provide on the attached form will be processed by Aberdeenshire Council, which is a Data Controller of this information for the purposes of the Data Protection Act 1998.

WHAT PERSONAL DATA WILL BE COLLECTED?
The information which you provide on the attached form. This includes:
- Personal contact details
- Details relating to the premises licensed

FOR WHAT PURPOSES WILL YOUR PERSONAL DATA BE USED?
The information which you provide on the attached form will be used by Aberdeenshire Council for the following purposes:
- Administration and issue of zoo licences
- Maintenance of register of zoo licences

WILL ABERDEENSHIRE COUNCIL DISCLOSE YOUR PERSONAL DATA TO ANYONE ELSE?
Yes. Your application will be forwarded to the following consultees while your application is being processed:
- Grampian Police
- Grampian Fire & Rescue Service
- Environmental Health Service of Aberdeenshire Council
- Building Standards Service of Aberdeenshire Council
- Planning Service of Aberdeenshire Council
- The Council's vet or a specialist vet appointed by the Council
- The information on your application form may be held on a public register which may be available to members of the public on request.

IF YOU HAVE ANY QUERIES REGARDING COMPLETION OF THIS FORM, OR REQUIRE FURTHER ASSISTANCE, PLEASE CONTACT:
Aberdeenshire Council, Legal and Governance: Tel: 01261 813320.

Signed: .................................................................(intended Zoo Operator)

Date: ...........................................................................................................

NOTE: In terms of Section 2 of the Zoo Licensing Act 1981, this application form may not be submitted to the local authority until 2 months after submission of the required notice of intention to make application for a zoo licence to the local
authority; of publication of that intention in one local and one national newspaper; and of exhibition of a copy of the press notice at the site of the proposed zoo.

Please submit the completed form to the undernoted address, together with the appropriate fee.

The Licensing Section
St. Leonards
Sandyhill Road
Banff
AB45 1BH
Useful Information available to Applicants

- **The Zoo Licensing Act 1981 Amendment (Scotland) Regulations 2003**
  This can be found at http://www.opsi.gov.uk/legislation/scotland/ssi2003/ssi_20030174_en.pdf

- **Secretary of State's Standards of Modern Zoo Practice**. This can be found at: http://www.defra.gov.uk/wildlife-countryside/gwd/index.htm. Hard copies are also available from Defra.

- **Zoos Forum Handbook.** This can be found at: http://www.defra.gov.uk/wildlife-countryside/gwd/zoosforum/index.htm. Hard copies are available from Defra.

- There may also be useful information in the Government Circular Guidance 02/2003 on the Zoo Licensing Act 1981 (Amendment)(England and Wales) Regulations 2002, which is the English Equivalent to the 2003 Regulations referred to above for Scotland. This can be found at http://www.defra.gov.uk/wildlife-countryside/gwd/zoo.htm#circular

**Contacts**

Zoo Licensing Policy Team  
DEFRA  
1/10 Temple Quay House  
2 The Square  
Temple Quay  
Bristol  
BS1 6EB

Telephone: 0117 372 8209  
E-mail: zoos.branch@defra.gsi.gov.uk

Senior Solicitor (Licensing)
Aberdeenshire Council  
St. Leonards  
Sandyhill Road  
Banff  
AB45 1BH

Telephone: 01261 813320  
Fax: 01261 815664  
E-mail: fiona.stewart@aberdeenshire.gov.uk|licensing@aberdeenshire.gov.uk
Appendix A

“Conservations Measures for Zoos

1A. The following are conservation measures to be implemented in zoos in accordance with this Act:-

(a) participating in at least one of the following:-

(i) research from which conservation benefits accrue to species of wild animals;

(ii) training in relevant conservation skills;

(iii) the exchange of information relating to the conservation of species of wild animals;

(iv) where appropriate, breeding of wild animals in captivity; and

(v) where appropriate, the repopulation of an area with, or the reintroduction into the wild of, wild animals;

(b) Promoting public education and awareness in relation to the conservation of biodiversity, in particular by providing information about the species of wild animals kept in the zoo and their natural habitats;

(c) Accommodating their animals under conditions which aim to satisfy the biological and conservation requirements of the species to which they belong, including:-

(i) Providing each animal with an environment well-adapted to meet the physical, psychological and social needs of the species to which it belongs; and

(ii) Providing a high standard of animal husbandry with a developed programme of preventative and curative veterinary care and nutrition;

(d) Preventing the escape of animals and putting in place measures to be taken in the event of any escape or unauthorised release of animals;

(e) Preventing the intrusion of pests and vermin into the zoo premises; and

(f) Keeping up-to-date records of the zoo’s collection, including records of:-

(i) The number of different animals;

(ii) Acquisitions, births, deaths, disposals and escapes of animals;

(iii) The causes of any such deaths; and

(iv) The health of the animals.”