



## Major and National Development Pre-Application Advice Request

Please note that this form should only be used for major and national pre-application enquiries as defined by the [Scottish Government Hierarchy of Development](#)) as well as any type mentioned in [Schedule 1 of the Environmental Impact Assessment \(Scotland\) Regulations 2017](#).

For all pre-applications relating to existing individual dwellinghouses, the [householder pre-application form](#) should be used.

For non-householder Local pre-application advice requests, i.e all Local developments including erection of houses or other buildings, advertisements, changes of use etc. the [local pre-application form](#) should be used.

Please complete the form in full to enable us to answer your enquiry. The quality and extent of your information will determine the detail of any response we are able to give you.

Send your completed form and supporting information to: ePlanning Team, Aberdeenshire Council, Viewmount, Arduithie Road, Stonehaven, AB39 2DQ or email to [planningonline@aberdeenshire.gov.uk](mailto:planningonline@aberdeenshire.gov.uk).

Applicant Details	Agent Details (if applicable)
Name:	Name:
Address:	Address:
Tel Number:	Tel Number:
Email:	Email:



**Address of Proposed Development (including postcode and grid reference, if possible)**

**Existing Use and Interest in the Property/Land (e.g owner/occupier/prospective purchaser etc.)**

**Description of Proposed Development (please provide as much detail as possible)**

**Trees and Woodland**

Are there any trees or woodland within, or immediately surrounding, the property/land?

Yes                       No

**Access**

Are you proposing a new or altered vehicle access to or from a public road?

Yes                       No



If yes, provide details.

### **Drainage**

Will your proposal require new or altered drainage arrangements?

Yes     No     Not Sure     Not Required

If yes, provide details.

### **Water Supply**

Are you proposing to connect to the public water supply network?

Yes     No     Not Sure     Not Required

If no, provide details.

### **Site Visit**

If the Planning Officer requires to visit the site, can it be accessed?

Yes                       No

If no, provide reason why.



**The following details should be submitted to enable an assessment to be made**

Essential	Desirable
<p>A completed major development pre-application form.</p> <p>A clear description of the proposed development.</p> <p>The address of the application site.</p> <p>A location plan to clearly identify the location and dimensions of the site.</p> <p>Proposed site layout plan which outlines the application site in red, including a north point (dimensions to be shown or to scale, preferably at 1:500 or 1:200).</p> <p>North point.</p> <p>Include access to the public road.</p>	<p>An ordnance survey based location plan which outlines the application site in red (scale preferable to 1:2500 or 1:1250) and additional land owned in blue.</p> <p>Proposed development layout plan and site sections.</p> <p>Elevational drawings.</p> <p>Drainage provision (if applicable).</p> <p>Photographs of the site.</p> <p>A Design Statement.</p>

**Other relevant supporting/additional information**

**Do you wish the details of this request to remain confidential?**

Yes                       No

If yes, provide reason why.



**Declaration**

Name:

Date:

Note: The information held with your submission will be managed by the Council in accordance with the principles set out in the General Data Protection Regulations 2018. For further information on how we use your information, who we share this information with and how long we keep information is detailed in our [Privacy Notice](#).

Disclaimer: Any advice is based on information submitted and is given without prejudice to the future consideration of and any decision on any application received by Aberdeenshire Council. Pre-application files are not publicly available but can be the subject of Freedom of Information and Environmental Information Requests.

Version 1.3 – May 2026