

7. Use of Crane or Mechanical Working Platform on Carriageway (Form)

This form should be lodged with Environment & Infrastructure Services not less than 7 days prior to the proposed commencement date for planned works and as soon as possible for emergency/urgent works.



Environment & Infrastructure Services

ROADS (SCOTLAND) ACT 1984

APPLICATION FOR PERMISSION FOR USE OF A MOBILE CRANE OR MECHANICAL WORKING PLATFORM ON A CARRIAGEWAY

To the Roads Authority for Aberdeenshire Council:

I/we*	
on behalf of	

Apply for permission for the siting and use of a crane/platform at:

Road **	
Location***	
Include Address Postcode or Grid Ref	

* Insert here full name(s) and address(es) of applicants

** Insert name of road here and the nearest street address with postcode

*** Indicated by.....symbol on the attached plan(s) marked with the number(s)**Please include plan(s)**

Description of Works			
Or Abstract of Site Safety Plan			
Starting date		Finishing date	
Starting time		Finishing time	
The applicant should signify that Public Utility Services have been located via SRWR	Yes	No	
SRWR Ref (if applicable)			
Traffic Management			
Contractor's Name			
Profession			
Address			
Tel During Working Hours			
Tel Outwith Working Hours			
Email Address			
Purchase Order No. (if applicable)			
Signature of Applicant		Date	
Crane/Mobile Working Platform for up to 1 week Permit Fee: £117.72			
An invoice will be issued for the amount due above			
Invoice Address – if different to applicants address:			

Return completed forms to Aberdeenshire Council, Environment & Infrastructure Services at the appropriate Roads Area e-mail address – ref list/map.

IF YOU HAVE ANY QUERIES REGARDING COMPLETION OF THIS FORM, OR REQUIRE FURTHER ASSISTANCE, PLEASE CONTACT:

Banff & Buchan: banffandbuchan.roads@aberdeenshire.gov.uk

Buchan: buchan.roads@aberdeenshire.gov.uk

Formartine formartine.roads@aberdeenshire.gov.uk

Garioch garioch.roads@aberdeenshire.gov.uk

Kincardine & Mearns kincardineandmearns.roads@aberdeenshire.gov.uk

Marr marr.roads@aberdeenshire.gov.uk



FAIR PROCESSING NOTICE

WHO MAY PROCESS YOUR PERSONAL DATA?

The information which you provide on the attached form will be processed by Aberdeenshire Council, which is a Data Controller of this information for the purposes of the Data Protection Act 1998.

WHAT PERSONAL DATA WILL BE COLLECTED?

The information which you provide on the attached form. This includes:

- Personal contact details

FOR WHAT PURPOSES WILL YOUR PERSONAL DATA BE USED?

The information which you provide on the attached form will be used by Aberdeenshire Council for the following purposes:

- Administration and issue of permit
- Maintenance of Scottish Road Works Register

WILL ABERDEENSHIRE COUNCIL DISCLOSE YOUR PERSONAL DATA TO ANYONE ELSE?

Yes. The Council has a statutory duty to place a copy of any permissions granted on the Scottish Road Works Register, which can be accessed by other parties undertaking works on the road.

CONSENT

I confirm that I have read and understood the Fair Processing Notice.

Name	Date	Signature