3. Excavation Permit (Form and Conditions)

To the Roads Authority for Aberdeenshire Council

I/we*

This application must be submitted at least 15 working days prior to the planned commencement of works.



Environment & Infrastructure Services

ROADS (SCOTLAND) ACT 1984 SECTION 56 NEW ROADS AND STREET WORKS ACT SECTION 109 APPLICATION TO MAKE AN EXCAVATION IN THE ROAD

(contractor)				
on behalf of				
(developer/owner)				
hereby make application	for consent to make an excavation	on in a road at t	the location	detailed here under
Road **				
Location*** (include sketch)				
Postcode or Grid Ref				
** Insert name of roa *** Indicated bysy	me(s) and address(es) of applica ad here and the nearest street ad mbol on the attached plan(s) ma lan(s) indicating works and/or	ldress with posto orked with the nu	ımber(s)	ere applicable
Description of Works				
Start date		End date		
PIR Ref. (Contact Symologial Before you Dig' 086 231-251)		NRSWA Certificate	No:	
SRWR no. Scottish Road Works Register				
Traffic Management		Temp Signals Permit No. (if applicable)		
Consent No. (drop kerbs, planning, construction)		Date of Consent		
Contractor's Name				
Address				
Purchase Order No. (if applicable)				
Tel During Working Ho	urs	Tel Outwith Working Hours		
Email Address				
Signature of Applicant			Date	
Invoice Address – if different to applicants address				

1.1	Excavation not involving installation of private apparatus	£123.07
1.2	Excavation for installation of a private apparatus, classed as Minor Works (1 inspection included)	£225.43
1.3	Excavation for installation of a private apparatus, classed as Major Works up to one inspection unit (3 inspections included)	£320.99
1.4	Cost of additional inspection to 1.2 or 1.3	£36.00
1.5	Additional charge to 1.3 above per additional inspection unit	£108.00

An invoice will be issued for the amount due above.

Return completed forms to Aberdeenshire Council, Environment & Infrastructure Services at the appropriate Roads Area e-mail address – ref list/map.

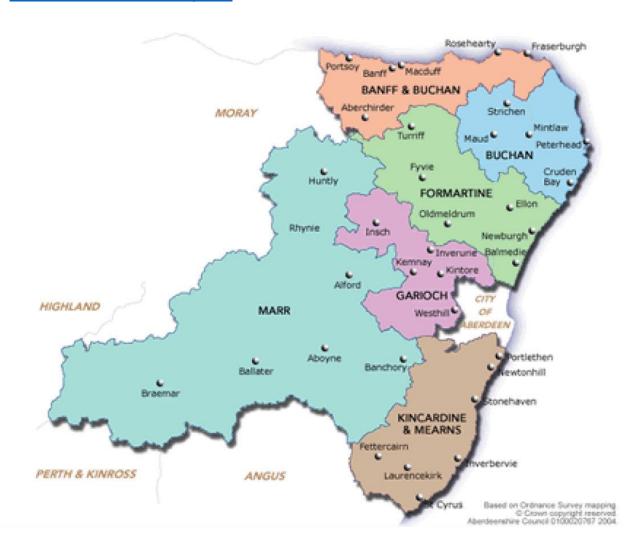
IF YOU HAVE ANY QUERIES REGARDING COMPLETION OF THIS FORM, OR REQUIRE FURTHER ASSISTANCE, PLEASE CONTACT:

Banff & Buchan: banffandbuchan.roads@aberdeenshire.gov.uk

Buchan: <u>buchan.roads@aberdeenshire.gov.uk</u>
Formartine <u>formartine.roads@aberdeenshire.gov.uk</u>
Garioch garioch.roads@aberdeenshire.gov.uk

Kincardine & Mearns kincardineandmearns.roads@aberdeenshire.gov.uk

Marr marr.roads@aberdeenshire.gov.uk



Subject to the following conditions:

- 1. Consents have a validity of seven days, during which time the work must be either completed or substantially begun.
- 2. Submission of this application gives no authority for the work to commence. Applicants must wait until permission has been granted and must also be in possession of any other necessary consents, for example planning permission for works that constitute development.
- 3. Attention is drawn to the New Roads and Street Works Act 1991 Section 109.
- 4. Following amendments to the "Road Works (Reinstatement) (Scotland) Regulations 1992" which took effect from 1 October 2023, the applicant is to be responsible for the maintenance of permanent reinstatements for 6 years and will incur additional fee(s) to cover administration costs and inspections carried out by Aberdeenshire Council.
- 5. Aberdeenshire Council should be contacted at the appropriate local office above prior to commencing the works on site and the "Notification of Permanent Reinstatement" should be returned within a week of completion.
- 6. The contractor for the work must possess the appropriate certificate of competence in the excavation of work in accordance with the New Roads and Street Works Act 1991 "Specification for the Reinstatement of Openings in Highways".
- 7. Evidence of Plant Information is required for a permit to be issued. Either prints of utility sketches to be presented or a PIR ref no from Symology 'Dial Before You Dig' 08000-231-251.

Please note:

Completion of all sections in the application are a prerequisite for application

FAIR PROCESSING NOTICE

WHO MAY PROCESS YOUR PERSONAL DATA?

The information which you provide on the attached form will be processed by Aberdeenshire Council, which is a Data Controller of this information for the purposes of the Data Protection Act 1998.

WHAT PERSONAL DATA WILL BE COLLECTED?

The information which you provide on the attached form. This includes:

Personal contact details

FOR WHAT PURPOSES WILL YOUR PERSONAL DATA BE USED?

I confirm that I have read and understood the Fair Processing Notice

The information which you provide on the attached form will be used by Aberdeenshire Council for the following purposes:

- Administration and issue of permit
- Maintenance of Scottish Road Works Register

WILL ABERDEENSHIRE COUNCIL DISCLOSE YOUR PERSONAL DATA TO ANYONE ELSE?

Yes. The Council has a statutory duty to place a copy of any permissions granted on the Scottish Road Works Register, which can be accessed by other parties undertaking works on the road.

CONSENT

Name	Date	Signature
	I	