

**BUCHAN AREA COMMITTEE  
PROJECT GRANT SCHEME 2026/2027**

**Application for Assistance**

Name of Organisation	
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Contact Name	
Position in Organisation	

Address (including postcode)	
Contact Number	
Email Address	

**Please read the Criteria before completing the application**

<p>Tell us about your organisation <i>(Please include details of your structure, aims and purposes, membership and evidence that the organisation has the right level of resources, skills, and capacity to deliver the project)</i></p>
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What is your organisations total income for the most recent full financial year?	£
What is your organisations total expenditure for the most recent full financial year?	£
Please estimate how many months of unrestricted reserves your organisation has available? You can use this formula to calculate: $\frac{\text{Unrestricted Reserves}}{\text{Annual Expenditure} / 12}$	

Tell us what would you like to do with the funding  
*(You should describe all the activities you want to carry out, services you will provide and identify who will benefit)*

Tell us about the need and support for your project  
*(Who have you engaged with and what did they say?)*

Tell us how your project will be sustained in the future  
*(If you are delivering a service, describe how you will continue to deliver this service after the grant has finished. If you are delivering a capital project, do you have a maintenance plan?).*

Please explain how the project will deliver positive benefits  
*(Will this grant help you: attract funds or other support from additional sources, support economic growth, regeneration and rural development?)*

What is the total project cost? <i>(The cost of everything related to your project, including the items or activities you are not asking us to fund)</i>	£
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Please tell us the costs of each item or activity you would like us to fund <i>(If VAT registered, costings should exclude VAT, if not registered include the VAT):</i>		
Item / Activity	Total Cost	Amount Requested from Area Committee Grant
<b>Total</b>	£	£

Please provide details of the total funds raised for your project to date and the amounts raised <i>(include grants, your own fundraising activities and donations)</i>		
Source	Amount	Date Confirmed
<b>Total</b>	£	£

Other funding applied for <i>(give details of the amount(s) and source(s) as appropriate – in particular Aberdeenshire Council sources)</i>		
Source	Amount	Date Application Submitted

Please tell us the total value of public funding your group has received over the last three financial years (from 2023/2024)	£
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<b>Will your project be complete by 31<sup>st</sup> March 2027?</b>	
If you answered no, can your project be delivered in phases? If so, please explain how this can be done.	

Give details of how your project meets the requirements of the Equality Act 2010 ensuring that it will be inclusive and not discriminate against any members of your community

For projects taking place on a site, do you own or control it?  
Please indicate if you have a lease agreement for the site and how long the lease has left to run  
(A letter of comfort may also be accepted as adequate consent in certain circumstances).

**Applicant Declaration: -**

**I certify that the information contained in this application is correct, and that I am authorised to make the application on behalf of the above group.**

**I understand that the decisions made by the Buchan Area Committee are final.**

**I understand that the information given within this application will go into the public domain.**

Name (Please print)	
Signature	
Date	

**Checklist – please attach the following items**

Constitution or Memorandum & Articles of Association

Your most recent verified accounts

Two most recent bank statements

Quotes / Specifications

Please email your application to – [buchan@aberdeenshire.gov.uk](mailto:buchan@aberdeenshire.gov.uk)  
(The deadline for applications is 31<sup>st</sup> July 2026)

If you require further information or to discuss your project please call - 01467 530917

**Please Note - A condition of any award made will require successful applicants to provide a short verbal report and create a video/take photos of their project; with a representative of the group invited to share the video/photos at a virtual 'Celebration of Success' event to be held in March 2027**